

INTERNAL QUALITY ASSURANCE CELL (IQAC)

ACADEMIC YEAR 2024-2025

Minutes of meeting held on 09.07.2024

The first meeting of the Internal Quality Assurance Cell for the academic year 2024-25 was held in Principal's office on 09.07.2024 at 11.00 am. The following members were present

S. No.	Name	Designation
1	Dr Pawan Kumar	Chairperson <i>u.s. Kumar</i>
2	Dr Yogita Godara	Coordinator <i>yogita</i>
3	Ms Rashmi	Administrative officer
4	Sh Sneh Sheoran	Local society nominee <i>sheoran</i>
5	Manisha	Alumni <i>Manish</i>
6	Sh. Jaivir	Industrialist <i>Jaivir</i>
7	Dr Umed Kumar	Member
8	Dr Praveen Kumar	Member <i>Dr</i>
9	Sh Rajesh Kumar	Member <i>Rajesh</i>
10	Sh Yogesh Jangra	Member <i>Yogesh Jangra</i>
11	Sh Mahender Singh	Member <i>Mahender Singh</i>
12	Sh Anil Kumar	Member <i>Anil Kumar</i>
13	Sh Yogesh	Member <i>Yogesh</i>
14	Dr Arjun Sharma	Member <i>Arjun</i>

Agenda:

1. To discuss and approve time table prepared and accordingly to prepare Lesson Plans for the academic year 2024-2025.
2. Student Induction programme for freshers-Including modules on vision, mission and code of conduct.
3. To discuss the action plans of various departments, clubs, cells etc for the academic year 2024-25.
4. To discuss about Academic and Administrative Audit.
5. To discuss for levelling of ground.
6. To demand for fourth class employees.
7. To discuss on NEP guidelines.
8. To Adopt methodology for NAAC Accreditation.



GOVERNMENT COLLEGE MANDI HARIYA, (CH. DADRI)

Affiliated to CBLU, Bhiwani

Decisions Taken:

1. The committee decided to approve the proposed academic calendar and master timetable for the academic year 2023-2024. And All staff members were suggested to prepare lesson plans accordingly.
2. It was decided to finalize the student induction program for incoming fresher's, including modules on vision, mission, and code of conduct.
3. The committee decided to discuss and approve action plans submitted by departments, clubs, cells, and other relevant entities for the academic year 2023-2024.
4. As per Academic and Administrative Audit done on 05/07/2024, it was decided to keep mentor- mentee record.
5. Beautification and Cleaniness committee was suggested to start for levelling of ground.
6. Demanded sweepers, Gardener etc from DGHE.
7. For smooth process of admission , NEP guidelines were discussed for its implementation.
8. Dicussed on Binary Methodology for NAAC Accreditation.

Action Taken Report:

1. Approved the timetable for 2023-2024.
2. Finalized induction program for freshers, including modules on vision and conduct.
3. Discussed and approved action plans for departments and clubs for 2024-2024.
4. Mentor -Mentee list provided to staff members
5. Process started for levelling of ground.
6. Demand Approved for sweepers and gardener.
7. Admission process run under NEP guidelines.
8. Decided to go for Binary Methodology for NAAC Accreditation.

IQAC Co-ordinator

Principal
PRINCIPAL
Govt. College
Mandi Hariya (Ch. Dadri)
(Ch. Dadri)





राजकीय महाविद्यालय माण्डी हरिया (चरखी दादरी)
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गाँव - माण्डी हरिया, जिला - चरखी दादरी (हरियाणा) - 127312
Affiliated to Chaudhary Bansilal University, Bhiwani

INTERNAL QUALITY ASSURANCE CELL (IQAC)

ACADEMIC YEAR 2024-2025

Minutes of meeting held on 23.10.2024

The second meeting of the Internal Quality Assurance Cell for the academic year 2024-25 was held in Principal's office on 23.10.2024 at 12.00 noon. The following members were present:

S. No.	Name	Designation
1	Dr Pawan Kumar	Chairperson
2	Dr Yogita Godara	Coordinator
3	Ms Rashmi	Administrative officer
4	Sh Sneh Sheoran	Local society nominee
5	Manisha	Alumni
6	Sh. Jaivir	Industrialist
8	Dr Praveen Kumar	Member
9	Sh Rajesh Kumar	Member
10	Sh Yogesh Jangra	Member
11	Sh Mahender Singh	Member
12	Sh Anil Kumar	Member
13	Sh Yogesh	Member
14	Dr Arjun Sharma	Member

Agenda:

1. Confirmation of minutes of meeting of last IQAC meeting held on 09.07.2024.
2. To submit API cases of teaching staff for scrutiny and verification for odd academic year 2023-2024.
3. To discuss about Mid-term and odd semester exams.
4. To discuss about website updating in concern of inclusion of college under section 2(f) & 12B of UGC Act 1956.
5. Feedback of stakeholders and Grievances of students (collection, Analysis and ATR).
6. Utilization of grants.
7. Internal Audit and Physical Verification report of session 2023-24.
8. NIRF and AISHE discussion

E-mail: gcmandihariya@gmail.com





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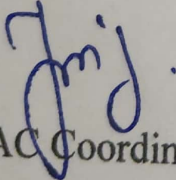
Decisions Taken:

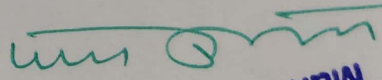
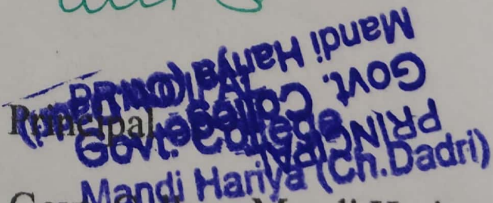
1. The MoM of the last IQAC meeting held on 09-07-2024 was reviewed and confirmed by the attendees.
2. All teaching members were requested to submit their API cases (2023-24) for necessary action.
3. All teaching members were asked to get assignments and mid-term exams as per prescribed datesheet.
4. Decided to complete the various cell data to upload on website.
5. Decided to prepare report for feedback of stakeholders and grievances of students.
6. Discussed about Utilization of Grants timely.
7. Internal Audit and Physical Verification report of session 2023-24.
8. Discussed about NIRF and AISHE data collection.

Action Taken Report:

1. Follow-up actions based on the MoM confirmation of the last IQAC meeting have been documented and communicated to relevant stakeholders.
2. IQAC started scrutiny and verification of API cases of all faculty members.
3. House exams conducted smoothly.
4. Proactive measures taken in data compilation, resulted in timely updation of college website.
5. NIRF and AISHE data collected and filled on portal.

The meeting was ended with a vote of thanks.


IQAC Coordinator



Principal
Govt. College Mandi Hariya
(Ch. Dadri)



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

ACADEMIC YEAR 2024-2025

Minutes of meeting held on 08.01.2025

The third meeting of the Internal Quality Assurance Cell for the academic year 2024-25 was held in Principal's office on 08.01.2025 at 12.00 noon. The following members were present:

S. No.	Name	Designation
1	Dr Pawan Kumar	Chairperson
2	Dr Yogita Godara	Coordinator <i>Yogita</i>
3	Ms Rashmi	Administrative officer
4	Sh Sneh Sheoran	Local society nominee <i>Sneh</i>
5	Manisha	Alumni <i>Manisha</i>
6	Sh. Jaivir	Industrialist <i>Jaivir</i>
8	Dr Praveen Kumar	Member <i>Praveen</i>
9	Sh Rajesh Kumar	Member <i>Rajesh</i>
10	Sh Yogesh Jangra	Member
11	Sh Mahender Singh	Member
12	Sh Anil Kumar	Member <i>Anil</i>
13	Sh Yogesh	Member
14	Dr Arjun Sharma	Member <i>Arjun</i>

Agenda:

1. Confirmation of minutes of meeting of last IQAC meeting held on 23.10.2024.
2. To plan for organize University Level NSS Camp.
3. Time table and Campus cleaning.
4. To Submit API Cases of some staff members.
5. Utilization of Women cell, Sports, NSS grants etc.
6. Physical Verification report of session 2023-24.



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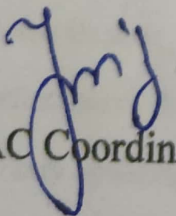
Decisions Taken:

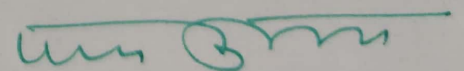
1. The MoM of the last IQAC meeting was reviewed and confirmed by the attendees.
2. The main focus of this meeting was University Level NSS Camp. Decided to take proactive measure for this.
3. Time table discussion and Cleanliness and beautification committee was directed to work for campus cleaning.
4. Some teaching members were again requested to submit their API cases (2023-24) for necessary action.
5. Discussed about Utilization of Women cell, Sports, NSS Grants timely.
6. Physical Verification report of session 2023-24.

Action Taken Report:

1. Follow-up actions based on the MoM confirmation of the last IQAC meeting have been monitored.
2. Duties and responsibilities were disbursed among staff members for University level NSS Camp
3. IQAC asked the time table convener to prepare it for even semester at the earliest so that class may be commenced timely.
4. Some staff members were ordered to submit the necessary documents for their APIs.
5. Women cell activities, Sports and NSS activities were organised by conveners.
6. Physical verification of session 2023-24 was processed by committee.

The meeting was ended with a vote of thanks.


IQAC Coordinator


Principal
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ACADEMIC YEAR 2024-2025

Minutes of meeting held on 06.03.2025

The fourth meeting of the Internal Quality Assurance Cell for the academic year 2024-25 was held in Principal's office on 06.03.2025 at 12.00 noon. The following members were present:

S. No.	Name	Designation
1	Dr Pawan Kumar	Chairperson
2	Dr Yogita Godara	Coordinator <i>Yogita</i>
3	Ms Rashmi	Administrative officer
4	Sh Sneh Sheoran	Local society nominee <i>Sneh</i>
5	Manisha	Alumni <i>Manisha</i>
6	Sh. Jaivir	Industrialist <i>Jaivir</i>
8	Dr Praveen Kumar	Member <i>Praveen</i>
9	Sh Rajesh Kumar	Member <i>Rajesh</i>
10	Sh Yogesh Jangra	Member
11	Sh Mahender Singh	Member
12	Sh Anil Kumar	Member <i>Anil</i>
13	Sh Yogesh	Member
14	Dr Arjun Sharma	Member <i>Arjun</i>

Agenda:

1. Confirmation of minutes of meeting of last IQAC meeting held on 08.01.2025.
2. Scrutiny of pending API cases.
3. House Exams
4. Collection of fine of absentee students.
5. Library updating.
6. Physical Verification report of session 2023-24.



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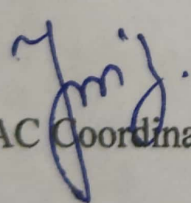
Decisions Taken:

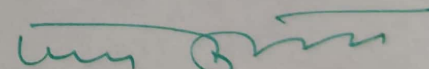
1. The MoM of the last IQAC meeting was reviewed and confirmed by the attendees.
2. Discussed about some pending API cases for providing documents.
3. Discussed about Assignments and house exam schedule.
4. Discussion of attendance register and details of absent students.
5. Discussion of Completion of Library record.
6. Extension time for Physical Verification report of session 2023-24.

Action Taken Report:

1. Follow-up actions based on the MoM confirmation of the last IQAC meeting have been monitored.
2. IQAC scrutinized and verified API cases.
3. All teaching staff members were asked to get assignments and prepared house exam schedule.
4. Absentee fine collected.
5. Physical verification report of session 2023-24 submitted by committee.

The meeting was ended with a vote of thanks.


IQAC Coordinator


Principal
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(Ch. Dadri)